

Financial Assistance Review Committee (FARC)
Quarterly Meeting
Technology Park
Glen Allen, Virginia
August 12, 2010
1:00 PM

Members Present:	Members Absent:	Administration Staff:	Staff/Other Guests:
Wayne Peer, Chairman		Dennis Molnar	
Billy Altman		Linwood Pulling	
Dan Butler		Amanda Davis (by telephone)	
Brad Ferguson			
Pokey Harris			
Stuart Smith			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Approval of 5/13/2010 Meeting Minutes	Wayne Peer, FARC Chair, made a motion to approve the minutes from May 13, 2010.	Minutes approved
II. FARC Chair	The FARC Chair must be voted on and approved annually by the Committee. Billy Altman made a motion to nominate Wayne Peer to continue as the FARC Chair, Pokey Harris seconded the motion, the motion passed.	Wayne Peer was approved to serve as the FARC Chair. Motion Approved.
III. RSAF Web Based Program - Portal	All grant reviewers (EMS Regional Councils, OEMS Program Representatives, OEMS technical staff) will download the Grader CD from the OEMS portal for this grant cycle, each reviewer will go to the portal website, download the program and then view each grant application (.pdf files) in their region. This portal website has not been completed, but plans to be completed by the November 11, 2010 FARC meeting at the EMS Symposium where the portal will be demonstrated. This will also be the practice for downloading the grades for submission to OEMS.	The RSAF web portal will be demonstrated at the 11/11/10 FARC meeting at the EMS Symposium.
IV. 06/10 Grant Cycle: A) Wrap-Up Issues	All grant issues for this cycle were discussed during the 6/3/10 RSAF Awards meeting.	No further action is required.
B) Troughbook Requests for Non-Patient Transport Units	FARC discussed the first priority is to continue to fund patient-transport vehicle requests from DERA's within the Commonwealth. However, as these units continue to get equipped with the toughbooks, requests for non-patient transports will be reviewed based on the need of the equipment on a case by case request. FARC encouraged all agencies to apply for the toughbooks as it continues to be a priority for the OEMS VPHIB program.	No further action is required.

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
C) Grant Review Sheet – Pilot for 12/10 Cycle	The grant scoring sheet has been edited to include all changes from the committee during the 5/13/10 FARC Meeting. FARC members suggested reviewing several grant applications from the 06-10 grant cycle and reviewing these applications using the edited version of the grant scoring sheet.	Grant applications from the 06-10 grant cycle will be reviewed at the 11/11/10 FARC meeting to discuss further edits and changes.
V. Grant Manager Report	The RSAF quarterly report was discussed (hand out from the VDH, OEMS Quarterly Report to the State EMS Advisory Board for August 13, 2010) regarding requested vs. awarded amounts from the 12-09 and 06-10 RSAF grant cycles. This report includes information on agency category, amount by region and amount by item.	No further action is required.
A) Quarterly Grants Report		
B) DHS Grant Submission for 2010	The 2007 and 2008 DHS grant awards for OEMS ended on June 30, 2010. OEMS applied for \$1.5 million for the 2010 DHS grant to equip radios in DERA patient transport vehicles. Virginia was awarded \$18 million overall for the DHS, State Homeland Security Grant Program, specific awards to agencies will be released later this summer from VDEM.	No further action is required.
C) EMD Map For Virginia	VITA-911 produced a PSAP Coverage Area Map in October 2009 which geographically identified EMD Protocol and OEMS accredited PSAP's. Due to OEMS funding several EMD programs in the last few years, Amanda Davis, OEMS Grant Manager, suggested working with Pokey Harris, FARC member, to update this map to identify all EMD programs throughout the Commonwealth. Mrs. Davis suggested updating this map or developing a new map to identify specific programs or other suggested information. Mrs. Harris stated she would speak with the OEMS Communications Committee regarding this and we could discuss prior to the 11/11/10 FARC meeting in order to discuss at that meeting.	Mrs. Davis and Mrs. Harris will comment on this action at the 11/11/10 FARC meeting.
D) Radio Questionnaire	Ken Crumpler, OEMS Communications Coordinator, developed a Radio Questionnaire for RSAF applicants at the request of the FARC Committee. This questionnaire will be required beginning this grant cycle for all applicants requesting radios. The questionnaire was emailed to committee members prior to this meeting, suggestions were made and the questionnaire was edited accordingly.	No further action is required.
E) Grant Symposium at Symposium	Amanda Davis, Grants Manager will be teaching a workshop at the EMS Symposium on Sunday, 11/14/10 at 9:00am, the presentation is titled: Grants, not just for ambulances anymore. Mrs. Davis encouraged any FARC member to attend and participate in the presentation.	No further action is required.
F) FARC Meeting at Symposium	There will be a quarterly FARC meeting at the EMS Symposium, this will take place on Thursday, 11/11/10 at 1:00pm, once the meeting room is established Mrs. Davis will email the committee.	No further action is required.
VI. Grants Unit	The grants unit processed payments in the amount of \$1,733,021.38 from May-July 2010, this amount increased from last quarter due to the cycle deadline of the toughbook and surgical mask grants.	No further action is required.

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
VII. Open Discussion	The FARC committee discussed the updating of the OEMS Pricing List for equipment for RSAF grants. The pricing of the LP15 was considered lower than the actual cost during the 06-10 grant cycle. FARC members suggested pulling quotes from the 06-10 grant cycle with various equipment, vehicle and training requests so we can compare prices of like items to update the pricing list. Some members suggested contacting vendors to ask for specific prices, however since the quotes have already been received and are recent we will conduct a training workshop at the next quarterly meeting to compare prices.	Grant quotes from the 06-10 grant cycle will be reviewed at the 11/11/10 FARC meeting to discuss further edits and changes to the OEMS price list.
VIII. Adjournment	Wayne Peer, FARC Chair, made a motion to adjourn.	The next quarterly meeting will take place at the EMS Symposium in Norfolk, VA on 11/11/10 at 1:00pm.

DRAFT